**GRAND HYATT ATHENS HOTEL**

**115, Syngrou Avenue, Athens, 11745, Greece**

**Attention: Conference & Events**

**Tel : +30 214 402 1234 / +30 6972 815 404 *(Banquet staff on duty)***

**\*Enter Company Name + Stand No\***

**For: 5th – 7th September – ACHL/ AGS / ASA / Airfreight Pharma**

**(EVA International – FAO: Gemma Keen - +44 208 253 4002 – gemma@evaint.com)**

**SHIPPING INFORMATION**

Kindly note that the Hotel does not undertake any customs clearance.

All parcels have to be transferred to the area designated by the hotel, by staff arranged by your transportation company – otherwise a charge of €50.- per person / 2 hours will be charged for the Hotel’s staff.

The Hotel needs to know the exact date and approximate time of the delivery so as to proceed with all the necessary arrangements.

For parcels received up to 2 days prior to the setup day there will be no charge for storage, for earlier deliveries the storage charge will be at €50.- per palette, per day.

The palettes have to be collected on the dismantle day or the next day the latest. If the dismantle takes place during a weekend, the coming Monday has to be the day of pick up.

In any other case, the storage charge will be at €50.- per palette, per day.

All pallets and parcels are packed and labeled by the client.

The palettes have to be Euro pallets 1,20 x 0,80 and maximum height 1,80m.